

## NIAGARA COUNTY

BOARD OF ELECTIONS

111 MAIN STREET SUITE 100  
LOCKPORT, NEW YORK 14094

**LORA A. ALLEN**

*Commissioner*  
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*Commissioner*  
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### **Primary Election- June 24, 2025**

#### **Notice to Candidates and Party Chairs**

This correspondence will serve to advise you that you or your representative may attend any or all of the Board of Elections activities described below.

**1. Public Inspection and Pre-Election Testing of Machines:**

*NYS Election Law §§7-128(3), 7-207 & NYCRR §6210.2(d)(e)*

You will have an opportunity to inspect voting machines and ballot marking devices to be used in the upcoming Primary Election and view the conduct of the logic and accuracy testing required to be performed on such voting machines and systems.

The inspection and pre-election testing will take place on see attached and will take place at 1961 Transit Rd., Burt, NY 14028 where the county test decks will be run and machines may be viewed. Pre-election testing will continue daily, between the hours of see attached, until all pre-election testing has been completed.

**2. Inspection of Sample Ballots:**

*NYS Election Law §7-128(2)*

You will have an opportunity to inspect the ballots to be used in the Primary Election.

This ballot inspection will occur on May 9<sup>th</sup> and will take place at 111 Main Street, Suite 100, Lockport, NY 14094 where the ballots may be viewed.

**3. Post-Election Audit for Election Day and Early Voting:**

*NYS Election Law §9-211 & NYCRR §6210.18*

The post-election audit of randomly selected voting machines will begin on June 25<sup>th</sup> and will take place at 1961 Transit Rd., Burt, NY 14028 where the county audit will occur. This audit will continue daily, with one team conducting the audit, between the hours of 10:00 AM and 4:00 PM, until all selected voting machines have been audited.

The drawing which will randomly select the voting machines that must be audited will take place on June 25<sup>th</sup> at 9:00am and will occur at 111 Main Street, Suite 100, Lockport, NY 14094 where the county drawing will occur. The audit shall commence on the same day as the random manual selection process.

**a. Scanners Used to Count Absentee Ballots Prior to Election Day (Audit):**

*NYS Election Law §9-211(2)*

The scanner(s) will be audited from three percent of Election Districts within three days after any Election Day (Early Canvassed Ballots). This audit will take place on June 25<sup>th</sup> and will occur at 1961 Transit Rd., Burt, NY 14028.

**4. Recanvass:**

*NYS Election Law §9-208*

The recanvass of all voting machines will begin on July 1<sup>st</sup> and will take place 111 Main Street, Suite 100, Lockport, NY 14094 where the county recanvass will occur. This recanvass of these ballots will continue daily, with at least one team conducting the recanvass, between the hours of 9:30 AM and 4:00 PM, until all voting machines have been recanvassed.

**5. Rolling Canvass of Absentee, Special and Military Ballots:**

*NYS Election Law §9-209(1)(2)*

The rolling canvass of absentee, special and military ballots will begin within 4 days of receipt. The canvass starting date is on May 19<sup>th</sup> at 10:00am and will take place at 111 Main Street, Suite 100, Lockport, NY 14094. The canvass of these ballots will continue daily Mondays and Thursdays. There will be 1 team conducting the canvass, between the hours of 10:00 AM and 3:00 PM, until all ballots have been canvassed. On or after Election Day, the canvass will be conducted within one day of receipt.

**a. Scanning of Canvassed Ballots Prior to Election Day:**

*NYS Election Law §9-209(6)(b)(c)*

Ballots canvassed during this time period will be scanned on June 13<sup>th</sup> at 10:00am. Absentee ballots received after this date will continue to be canvassed daily/Mondays and Thursdays, and those ballots will be scanned after the close of polls on the last day of early voting will be scanned on Monday, June 23<sup>rd</sup> at 10:00am).

**b. Scanning of Canvassed Ballots Post Election Day:**

*NYS Election Law §9-209(6)(b)(iii)*

The scanning of ballots canvassed after Election Day will continue on July 1<sup>st</sup> at 10:00am and will take place at 111 Main Street, Suite 100, Lockport, NY 14094.

**6. Review Invalid Absentee, Military, Special, Undeliverable and Defects Not Cured Timely:**

*NYS Election Law §9-209(8)(a)*

Within four business days after Election Day, the county will review the Absentee, Military and Special Ballots found to be invalid, undeliverable or containing defects that have not been timely cured. This review will take place on June 30<sup>th</sup> and will occur at 111 Main Street, Suite 100, Lockport, NY 14094.

**7. Canvass and Casting of Affidavits:**

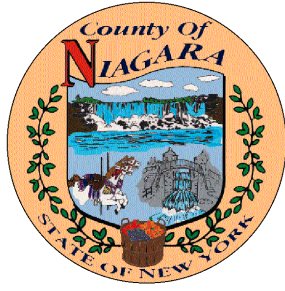
*NYS Election Law §9-209(7)(a)*

The county will canvass the Affidavits four business days after Election Day. This canvass will take place on June 30<sup>th</sup> 10:00am and will occur at 111 Main Street, Suite 100, Lockport, NY 14094.

**8. Manual Recount:**

*NYS Election Law §9-208(4)*

Following the completion of the canvass of all ballots, the Board of Elections will conduct a full manual recount of all ballots for a particular contest if the margin of victory is twenty votes or less or 0.5% or less. You will receive notice by mail of the date, time, and processes for the manual recount should the office you are running for fall into this category.



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In accordance with the New York State Election Law, Pre- Election testing (6210.2) will occur on all voting machines used and all candidates whose names appear on voting machines, or a designee, may **INSPECT** said voting machines, to be used in the PRIMARY ELECTION to be held on Tuesday, June 24, 2025, according to the following schedule:

|                          |                               |
|--------------------------|-------------------------------|
| <b>NIAGARA FALLS</b>     | 11:00 am on Wednesday, May 28 |
| <b>CITY OF LOCKPORT</b>  | 5:30 PM on Wednesday, May 28  |
| <b>NORTH TONAWANDA</b>   | 10:00 AM on Wednesday, May 28 |
| <b>TOWN OF HARTLAND</b>  | 10:30 AM on Wednesday, May 28 |
| <b>TOWN OF LEWISTON</b>  | 12:30 PM on Wednesday, May 28 |
| <b>TOWN OF LOCKPORT</b>  | 5:30 PM on Wednesday, May 28  |
| <b>TOWN OF NIAGARA</b>   | 10:30 AM on Wednesday, May 28 |
| <b>TOWN OF PENDLETON</b> | 5:00 PM on Wednesday, May 28  |
| <b>TOWN OF ROYALTON</b>  | 6:00 PM on Wednesday, May 28  |

**NOTE: All inspections will take place at the Newfane Facility located at  
1961 Transit Rd., Burt, NY 14028**

**PLEASE NOTE: YOU MUST FOLLOW THIS SCHEDULE**